



Mercy De La Salle Co-Ed

August 2024

WELCOME BACK TO SCHOOL

A WELCOME MESSAGE

A big Céad Míle Fáilte ar ais to everyone after your summer break. We especially welcome all the new entrants beginning their educational journey with us in our Infant and special classes. A warm welcome is also extended to our new pupils joining us from Senior Infants to 6th class.

This year we have five Junior Infant classes on our Junior campus. Our Autism and Language special classes are also located on our Junior Campus. Two of our second classes are located on our senior campus.

MORNING ARRIVAL

- School starts at 8:50 a.m. on our Senior Campus & 9 a.m. on our Junior Campus.
- Please make sure to have your child at school before the time.
- Punctuality is expected and late arrivals are noted.

SCHOOL DISMISSAL

- School finishes at 2:30pm. on the Senior Campus.
- School finishes at 1.40p.m. (Infants) and 2.40p.m. on the Junior Campus.
- The school accepts no responsibility for pupils outside of these hours.

Principal: Mr Joe Carty
Deputy Principal: Ms Nessa Maloney

TOGETHER WE ACHIEVE



Our school is built on a foundation of mutual respect, fostering an inclusive environment where every member of our community is valued and heard.

OFFICE DETAILS

- Junior Campus - F23YD79
Tel: 094 9022902,
email: juniorcampus@cbps.ie
Secretary: Ms Sonya Browne
- Senior Campus - F23K389
Tel: 094 9023438,
email: seniorcampus@cbps.ie
Secretary: Ms Eva McIntyre
www.castlebarprimaryschool.ie



FRIENDLY REMINDERS

Communication

Your teacher will confirm with you his/her preferred method of communication. We ask that people respect school hours when communicating with teachers. If a parent wishes to speak to a teacher please arrange via the office on the relevant campus.

Meals

We are delighted to have been successful in our application for the school meals scheme. In line with regulations, a contract of this nature and size must be advertised and filled through the e-tenders process. When a successful contractor has been appointed we will advise you further.

In the meantime children bring their lunches as normal and as always we encourage healthy eating with fizzy drinks and chewing gum strictly prohibited.

Traffic Flow

Careful consideration was given last year to the health and safety of our campuses in terms of traffic flow. We remind people that Park & Stride from our local town car parks is strongly encouraged. Please apply for your parking permit using the leaflet attached to this email.

Staff car parks are for staff only.

Cars are **not to remain in set down areas**. They are for drop and go only.

Staff are on supervision duty for 10 minutes before entry time on each campus. There is no need to wait with your child. Independence should be encouraged from the start.

Uniform

Pupils must wear the correct uniform. Your teacher will advise you regarding 'tracksuit days' for children from 1st to 6th class. Excessive jewellery and hair dye are prohibited.

FRIENDLY REMINDERS CONTINUED

Attendance

Regular school attendance is crucial for student success. We monitor attendance closely. We kindly ask parents to use the school 'Aladdin' app to communicate any reasons for their child's absences. We are obliged to report any absences in excess of 20 days in any school year.

Code of Behaviour

On enrolment every parent / guardian acknowledged acceptance of our school's code of behaviour. Respectful behaviour is expected by all members of our school community at all times.

Mobile Phones & Smartwatches

Use of mobile phones and smartwatches is **strictly prohibited**. These will be confiscated and left in the office on the relevant campus for collection by parents/guardians.

Book Rental & Care of Books

As per our book rental policy pupils are provided with books in line with Department of Education Guidelines. If a book needs to be replaced there will be a cost involved which families must cover. This will apply to reading books provided by the school.

Important information regarding communication from school

School communication will be via our **Aladdin app**. Families are asked to ensure that they have downloaded and are connected to the app. New families have received an email which has a unique code. Please do not share this code with any other family. Contact the office for more information.

Up to date Contact Details

Families are asked to ensure that the office has your **current address, telephone number and email address**. Please ensure that campus offices have details of emergency contacts should parents/guardians be uncontactable. If there are any changes to these please inform the office ASAP.

Medicines/ Allergies

Please share any important information with the school office and class teacher.



Castlebar Primary School School Calendar 2024—2025

School re-opens on Friday, 30th August

October Mid Term Break –
Monday, 28th to Friday, 1st November (inclusive)

Christmas Break –
Monday, 23rd December to Friday, 3rd January (inclusive)

February Bank Holiday — closed Monday, 3rd

February Mid Term — closed Thursday, 20th and Friday, 21st

March Bank Holiday — closed Monday, 17th

Easter Break –
Monday, 14th to Friday, 25th April (inclusive)

May Bank Holiday – closed Monday, 5th

June Bank Holiday – closed
Friday, 30th May and Monday, 2nd June

Summer Holidays — close on Wednesday 25th June

**These dates may be subject to change if unforeseen events occur.
There are 182 days in a primary school year. Please supply a note following your
child's absence from school and we remind you of our obligation under the
Educational Welfare Act to report absences in excess of 20 days to Túsla.**

CASTLEBAR PRIMARY SCHOOL

Mercy De La Salle Co Ed



**Junior Campus, The Lawn Castlebar, Co. Mayo,
F23YD79**

Junior Infants to 2nd Class
Tel No. 094-9022902

**Senior Campus, Chapel Street, Castlebar, Co. Mayo,
F23K389**

2nd to 6th Class
Tel No. 094-9023438

Formal Uniform 1st to 6th Class

- Vibrant red jumper with school crest
(to be purchased from Fahey's, Main Street, Castlebar)
- White shirt
(can be bought in any retail outlet)
- Navy trousers/skirt
(option of either/or and can be bought in any retail outlet)
- Black footwear
- Navy tights
- No tie



School Tracksuit Junior Infants to 6th Class

- Half zip top, red & navy with school crest
(to be purchased from Fahey's, Main Street, Castlebar)
- Cuffed plain navy tracksuit bottoms
(can be bought in any retail outlet)
- White polo shirt
(can be bought in any retail outlet)



Junior & Senior Infants will wear the school tracksuit only